

# Berglund Center Dance Event Policies & Safety Guidelines

## 1. Bag & Security Policy

- **Clear Bag Policy:** The Berglund Center enforces a Clear Bag Policy for all patrons and dancers. This applies to everyone entering through the main doors or utilizing the lobby and audience seating, including bags brought into the lobby from backstage.
- **Dressing Room Bags:** Dancers' bags used exclusively in the dressing room areas do not need to be clear.
- **Upstairs Dressing Rooms:** Dancers may carry non-clear bags through the lobby to access the elevator. If using the stairs, please use the backstage stairwells located on either side of the stage before entering the lobby doors.
- **Medical & Diaper Bags:** Medical bags are exempt from the clear bag requirement but must be inspected and tagged at entry. Diaper bags **must** be clear to enter the facility.
- **Right to Search:** The Berglund Center reserves the right to search all bags entering the facility, regardless of type.
- **Weapons:** The Berglund Center is a weapons-free facility. This includes guns, knives, mace, and pepper spray. Per Roanoke City law, the possession of a firearm or ammunition—including in vehicles or by concealed carry permit holders—is against the law on city property.

## 2. Entry & Access

- **Dancer Entry:** All dancers must enter via the loading dock door. Please follow the directional signs at the drop-off area.
- **Credentials:** Access to backstage and dressing rooms is strictly limited to dancers, staff, and volunteers and parents help their dancer.
- **Restricted Areas:** The mezzanine and balcony seating are closed for this performance. Anyone found in these areas may be removed from the building and prohibited from returning for the remainder of the event.

## 3. Parking & Drop-Off (Lot D)

- **Active Drop-Off:** Lot D is for active unloading only. Parents may enter to drop off dancers or assist with heavy bags, but vehicles must be moved immediately. Please do not block the flow of traffic.
- **Loading Dock:** Parking in the loading dock area is strictly prohibited.
- **Enforcement:** Any vehicle left in Lot D or the loading dock without a permit may be towed at the owner's expense.
- **Parking Attendants:** The Berglund Center charges for parking during certain events. If an attendant stops you at the entrance, please inform them that you are here for dance so you are not charged. Be sure to follow their instructions on where to park. **You must always stop** for attendants, even if you know where you are going, as they are required to check every vehicle entering the lots.



## 4. Facility Rules & Conduct

- **Attire:** Proper footwear must be worn in the lobby and restrooms at all times. Tights or socks are not sufficient; shoes must have a solid sole.
- **Preparation:** Hair, makeup, and costume changes must take place in dressing rooms only—not in hallways, lobbies, or restrooms.
- **Lobby Use:** Rehearsing in the lobby is discouraged to ensure pathways remain clear for other patrons.
- **Acrobatics:** Rehearsing acrobatics or flips in the lobby is discouraged; dancers do so at their own risk and personal liability.
- **Electronics:** There is no public Wi-Fi. Access to power outlets for charging personal electronics is not guaranteed.
- **Cashless Facility:** All points of sale at the Berglund Center are cashless.

## 5. Food & Beverage

- **General Areas:** Outside food and drinks are prohibited in the lobby, audience seating, and on stage.
- **Dancer Exceptions:** Dancers may bring outside food into the dressing rooms via the **loading dock entry only**.
- **Transport:** Food for mezzanine dressing rooms must be transported via the backstage stairwells.
- **Drop-Off:** Parents may leave meals for dancers on the designated table located inside the loading dock backstage area.
- **Water Bottles:** Only empty, clear water bottles are permitted. These may be filled at the water fountains once inside. Reusable clear water bottles are allowed as long as they are empty before entering the building.

## 6. Safety & Prohibited Items

- **Emergency Exits:** Do not block, sit, or lie down in any portals or exit paths. Using or popping open emergency doors is strictly prohibited - except in the case of an emergency - and may result in removal from the facility.
- **Decorations:** Confetti and loose glitter are prohibited. Unauthorized use will result in a **\$500 cleanup fee**.
- **Balloons:** Balloons must be weighted and tied.
- **Fire:** Use of open flames including cold sparks are strictly prohibited within the venue.

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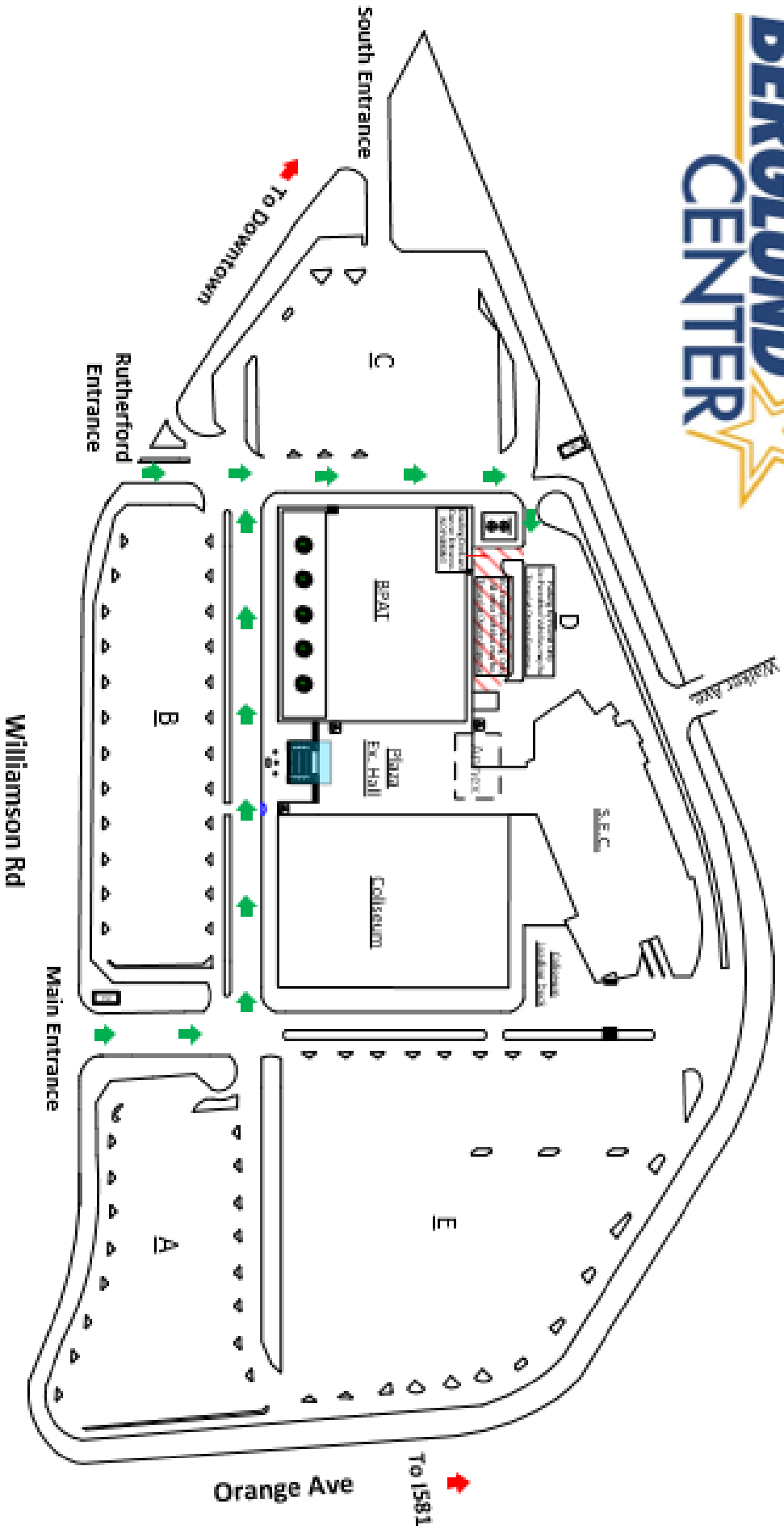


**BERGLUND CENTER** **CLEAR BAG POLICY** EFFECTIVE JULY 1, 2024

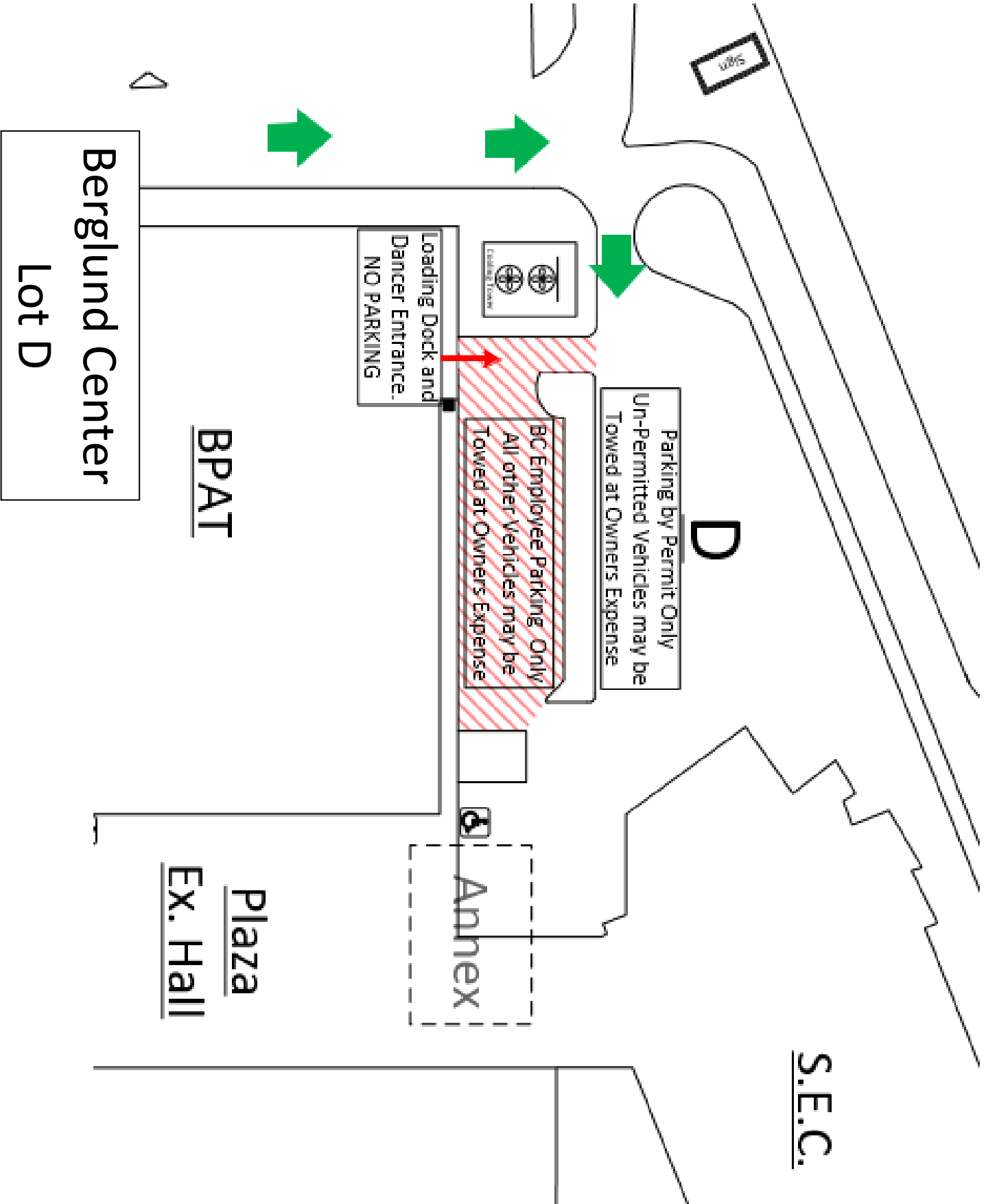
**SIZE LIMIT**  
**12" BY 18" BY 6"**

**ALL BAGS MUST BE CLEAR. NO EXCEPTIONS.**

The sign features four images of bags with red prohibition symbols over them: a green backpack, a brown handbag, a blue backpack, and a brown messenger bag.



**Berglund Center  
Dancer Drop Off**



S.E.C.